Sandstone Charter Township Board of Trustees Budget Meeting

March 20, 2026

Draft MINUTES

Meeting called to order at 4:00 p.m.
Pledge of Allegiance: G. Britten

PRESENT: Supervisor Gary W. Britten, Clerk Kimberly M. Britten, Treasurer Betty Sue VanWinkle, Trustees Jeff Hale, Nicole Cantrell, Cheryl Marks, Steve Noble

Motion to open Public Hearing on 2026-2026 township budget by Noble
Second Marks

Public Hearing Opened 4:00 p.m. *Motion carried*

Public questions or comments (budget-related only): None

Motion to close public hearing on 2026-2027 township budget by Noble
Second Marks *Motion carried*

Public Hearing Closed 4:06 p.m.

Public comment on agenda items: None

Agenda additions/deletions None

Motion to Approve Agenda by Noble
Second Hale *Motion carried*

Motion to Approve 3/9/26 minutes by Marks
Second Noble *Motion carried*

Motion to Approve general fund & prepaid bills by Marks
Second Hale *Motion carried*

Unfinished business:

a. Motion by Marks to amend Fire Dept. cost center: Increase Professional Services line item to $500.00 by adding $240.00 (increasing amended cost center total to $3.740.00 Second Hale. *Motion carried*

b. Motion by Marks to amend the Library cost center Aid to Other Governments line item to $1,300 by adding $200.00.
Second Cantrell *Motion carried*

c. Motion to Approve per-meeting rates for Boards & Commissions by Marks
Second Noble

Roll Call: Yes - unanimous *Motion carried*

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d. Resolution offered by Marks to establish paid holidays for part-time employees:

Memorial Day (May 25)	Christmas Eve Day (December 24)
4th of July (July 6)	Christmas Day (December 25)
Labor Day (September 7)	New Year's Day (January 1, 2027)
Thanksgiving (November 26)	

Support Noble Roll Call: Yes: Cantrell, Noble, VanWinkle, Marks, K. Britten, G. Britten No: Hale *Resolution adopted*

Resolution will be entered the Sandstone Charter Township Resolution Book and posted to the township website.

e. Resolution offered by Noble to establish township Assessor salary
Support Marks
Roll Call: Yes – K. Britten, Marks, Cantrell, Noble, VanWinkle, G. Britten No: Hale *Resolution adopted*
Resolution will be entered the Sandstone Charter Township Resolution Book and posted to the township website.

f. Resolution offered by Marks to establish township Treasurer salary
Support Noble
Roll Call: Noble, K. Britten, VanWinkle, Marks, Cantrell, G. Britten
No: Hale *Resolution adopted*
Resolution will be entered the Sandstone Charter Township Resolution Book and posted to the township website.

g. Resolution offered by Noble to establish township Deputy Treasurer wage
Support Marks
Roll Call: K. Britten, VanWinkle, Marks, Cantrell, Noble, G. Britten
No: Hale *Resolution adopted*
Resolution will be entered the Sandstone Charter Township Resolution Book and posted to the township website.

h. Resolution offered by Noble to establish township Clerk salary
Support Marks
Roll Call: VanWinkle, Marks, Cantrell, Noble, K. Britten, G. Britten
No: Hale *Resolution adopted*
Resolution will be entered the Sandstone Charter Township Resolution Book and posted to the township website.

i. Resolution offered by Marks to establish township Deputy Clerk Wage
Support K. Britten
Roll Call: Marks, Cantrell, Noble, K. Britten, VanWinkle, G. Britten
No: Hale *Resolution adopted*
Resolution will be entered the Sandstone Charter Township Resolution Book and posted to the township website.

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j. Resolution offered by Marks to establish township Office Assistant wage
Support Noble
Roll Call: Cantrell, Noble, K. Britten, VanWinkle, Marks, G. Britten
No: Hale *Resolution adopted*
Resolution will be entered the Sandstone Charter Township Resolution Book and posted to the township website.

k. Resolution offered Noble by to establish township Supervisor salary
Support Marks
Roll Call: Noble, K. Britten, VanWinkle, Marks, Cantrell, G. Britten
No: Hale
Resolution will be entered the Sandstone Charter Township Resolution Book and posted to the township website.

f. Motion to Approve Final Budget for fiscal year 4/1/2026 through 3/31/2027
by Noble Second Marks
Roll call: Yes: K. Britten, VanWinkle, Marks, Cantrell, Noble, G. Britten *Motion carried*
No: Hale

g. Resolution adopting General Appropriations Act for fiscal year 4/1/2026 through 3/31/2027 offered by Marks
Support by Noble
Roll Call: Yes - unanimous. *Resolution adopted*
Resolution will be entered in the Sandstone Charter Township Resolution Book and posted to the township website.

New business: Consideration of Parma Township's amended Fire Department 2026-2027 budget. *After extensive discussion, a motion to table was* made by Noble Second Hale *Motion carried*

Board Comments: None

Public comments – open topic: None

Motion to adjourn by Noble, Second Hale
Meeting adjourned at 6:05 pm

Kimberly M. Britten
Clerk, Sandstone Charter Township

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